



TOWN OF WIGGINS  
MINUTES  
REGULAR BOARD MEETING  
05/08/2019 AT 7:00 P.M.  
304 CENTRAL AVENUE  
WIGGINS, CO 80654

# MINUTES FROM THE BOARD MEETING HELD ON MAY 8, 2019

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## I. INTRODUCTIONS

1. Call the Meeting to Order at
2. Pledge of Allegiance
3. Roll Call

Mayor Mac Leon ✓

Chris Sandoval ✓

Charles Ruyle ✓

Jeff Palmer ✓

Bruce Miller ✓

Pat Musgrave ✓

### Staff Present:

Paul Larino, Town Manager

Pat Lentell, Town Clerk

Jennifer Ferguson, Sergeant Wiggins Police

## 4. Town Staff Reports

Paul, Town Manager-introduced Lorraine Trotter, our accountant. Paul explained we are going to get an auto check reader. We will be the first on their system and pilot an auto deduct from checking accounts. We had several emergency repairs that needed to be made to our Water/Sewer System. We have received two commercial building permits.

Paul reported on our USDA funding. We are working with Central Water, it works together with the USDA. DOLA cannot commit funds until USDA has committed. We have been granted over \$4 mil in grants (50%) once this moves forward.

Paul: there is an application of an oil field to be built on Wiggins Hill.

Discussion: Meters for parks.

Town Clerk-see handout

Town Sergeant-see handout

## **5. Mayor, Trustees, Committee Reports**

Mayor-no report

Discussion on HEMP: They want to invest in this area, looking for industrial area.

## **II. PUBLIC DISCUSSION**

Steve Comer 7521 CR C: Has been on the 4th of July Committee. We are really short on people and staff.

Margaret Journey 25402 CR 3 Lot 82 Weldona, Jackson Lake. She is a certified license display operator. Her and her son can help set up the show.

Amy Davis 417 High St: her and her husband are willing to volunteer for the 4th.

Anna Brooks 407 High St: she is really excited about the 4th of July. She has a list for volunteers. Talked about losing 600 homes here in Wiggins. Town of Brush has approved a 400 unit development.

## **III. APPROVAL OF CONSENT AGENDA**

- 1. Approval of the Minutes from the March 27, 2019 Meeting.**
- 2. Approval of the accounts payable in the amount of \$ 193,450.26**

Discussion: Paul informed the Board this bill run includes our note with High Plains for \$86,000. That amount will be recoverable with our USDA Grant.

Trustee Palmer abstained from vote as he has a financial interested in the accounts payable.

Motion to approve the Consent Agenda by Charles Ruyle, seconded by Chris Sandoval. Roll Call; unanimously approved, motion carried.

## **IV. DISCUSSION ITEMS**

- 1. Review of Trustee Applications and Appointment.**

All applicants were invited to come forward to address the Board.

Jim Musgrave: has been on the board before and has a background in engineering.

Anna Brooks: has been on the board before. Discussion: Palmer, feels that with the election and appointment would go against the community wish.

Mark Strickland: has lived in town about 2 years. He did serve 5 years in Marines and is a volunteer on the Fire Dept. Discussion: Palmer, what do you feel about growth. Strickland-Wiggins does not have the foundation for growth, we need to

make sure we have that foundation. Trustee Palmer-what would you put in place? Trustee Musgrave-WWTP for \$20mil, we can't afford that and would have to look at other options.

Amy Davis: has lived here for 4 years, she grew up in a small town. Would love to see growth but we need better infrastructure. Discussion: Trustee Palmer asked about growth. Amy replied we need more of a business structure in town. Before we do more growth, we need to fix the problems now.

Jeff Ruhl: unable to attend, work issue.

Motion to appoint James Musgrave for the empty Trustee seat by Jeff Palmer, seconded by Pat Musgrave. Roll Call; Chris Sandoval-N, Charles Ruyle-N, Jeff Palmer-Y, Bruce Miller-Y, Pat Musgrave-Y, Mayor Leon-N. Motion tied and failed.

Motion to appoint Anna Brooks for the empty Trustee seat by Charles Ruyle, seconded by Chris Sandoval. Roll Call; Chris Sandoval-Y, Charles Ruyle-Y, Jeff Palmer-N, Bruce Miller-N, Pat Musgrave-N, Mayor Leon-Y. Motion tied and failed.

Motion to appoint Mark Strickland for the empty Trustee seat by Jeff Palmer, second was not received. Motion failed.

Motion to appoint Amy Davis for the empty Trustee seat by Jeff Palmer, seconded by Bruce Miller. Roll Call; Chris Sandoval-N, Charles Ruyle-N, Jeff Palmer-Y, Bruce Miller-Y, Pat Musgrave-Y, Mayor Leon-N. Motion tied and failed.

Motion to appoint Jeff Ruhl for the empty Trustee seat by Jeff Palmer, seconded by Bruce Miller. Roll Call; Chris Sandoval-N, Charles Ruyle-N, Jeff Palmer-Y, Bruce Miller-Y, Pat Musgrave-Y, Mayor Leon-N. Motion tied and failed.

Pat Lentell, Town Clerk announced the Town will have to go into a Special Election.

**2. Review of the 2017 Audit.**

Tim Mayberry of Mayberry & Company, LLC came forward to present the audit.

Lorraine from Professional Management Solutions presented the audit and answered questions.

**3. Review of 2019 Budget to Actual.**

Paul presented the current Budget to Actual revenues and expenses.

**4. Update on the 2018 Audit.**

Paul reported to the Board the auditor Hinkle & Company, PC will be here the last week of May to perform our audit for 2018.

**5. Discussion on Fourth of July.**

Paul reported we are short staff and are not getting volunteers. Pat will send out emails and FB announcement to get volunteers to the next meeting on May 15, 2019.

**6. Approval for “Harvest Lights Ministries” to use the amphitheater on June 8<sup>th</sup>.**

Discussion on providing the amphitheater for a praise and worship.

Motion to approve Harvest Lights Ministries to lease the Amphitheater on June 8<sup>th</sup>, 2019 by Chris Sandoval, seconded by Charles Ruyle. Roll Call; unanimously approved. Motion carried.

**7. Renewal of “Just 1 More” Liquor License.**

Pat presented her staff report and recommended the Board approve Just 1 More for another license year.

Motion to approve the renewal of Just 1 More’s liquor license by Bruce Miller, seconded by Chris Sandoval. Roll Call; unanimously approved, motion carried.

**8. Approval of allowing Dave Knieval to Farm the Town’s Farm.**

Paul informed the Board of Dave Knieval’s desire to farm the Knieval property again this year. Discussion on the Knieval Lease.

Motion to allow Dave Knieval to farm the Town’s Farm by Chris Sandoval, seconded by Charles Ruyle. Roll Call; unanimously approved, motion carried.

**9. Approval of NOCO Engineering Company for engineering services for sewer line replacement.**

Discussion on timing and costs.

Motion to approve NOCO Engineering Company to provide engineering services for sewer line replacement by Charles Ruyle, seconded by Chris Sandoval. Roll Call; unanimously approved, motion carried.

**10. Discussion on 3<sup>rd</sup> St. Storm Project funding.**

Discussion on the project, working on receiving more grant funding from DOLA.

**11. Discussion on CDPHE Compliance Issues for the Water and Sewer Treatment Plants.**

Paul reported on the meeting with the State. Discussion on the regulations.

**12. Road Repairs.**

Paul reported on the cost to repair Main Street. He looked into bids from surrounding areas to get an idea of what chip-n-seal would cost. Discussion on time line and working with the County.

**13. CML Conference.**

June 19-21, 2019 in Breckenridge. Charles Ruyle maybe, Mac Leon maybe. They will let Pat know by next Wednesday.

**14. Discussion on Employee / Staffing matters.**

Paul reported that we are having trouble getting qualified people to apply. Discussion on hiring a Police Chief.

**V. RESOLUTIONS AND ORDINANCES**

**1. RESOLUTION 05-2019: A resolution approving an IGA for cooperative construction and use of water infrastructure.**

Discussion: Central Water has been working on a facility. They would like an easement on our property.

Motion to approve Resolution 05-2019: A resolution approving an IGA for cooperative construction and use of water infrastructure by Chris Sandoval, seconded by Jeff Palmer. Roll Call; unanimously approved, motion carried.

**2. RESOLUTION 06-2019: A resolution recognizing the service of Wiggins Town employees and affirming the board's commitment to comply with policies relating to interactions with employees.**

Discussion: Paul would like to have more time for Pat to read this Resolution in full into the minutes. He asked that this resolution be tabled until the next meeting on June 12<sup>th</sup>, 2019.

**VI. ADJOURNMENT:**

**1. Closing Remarks by Mayor and Adjournment of the Meeting at 10:29pm.**

Respectfully submitted by:



Patricia Lentell, Town Clerk

Approved by:



Mayor Margarito "Mac" Leon Jr.