



TOWN OF WIGGINS  
MINUTES  
REGULAR BOARD MEETING  
SEPTEMBER 11, 2019 AT 7:00 P.M.  
304 CENTRAL AVENUE  
WIGGINS, CO 80654

## MINUTES FROM THE BOARD MEETING HELD ON 09/11/2019

---

### I. INTRODUCTIONS

1. Call the Meeting to Order @ 7:02 pm
2. Pledge of Allegiance
3. Roll Call
  - Mayor Mac Leon ✓
  - Chris Sandoval ✓
  - Charles Ruyle ✓
  - Jeff Palmer ✓
  - Bruce Miller ✓
  - Pat Musgrave ✓

#### **Staff Present:**

Paul Larino, Town Manager  
Hope Becker, Planning & Zoning Administrator  
Jennifer Ferguson, Sergeant Wiggins Police  
Doug Erikson, Officer

### 4. Town Staff Reports

Paul Larino, Town Manager Report:

- Pat will be out on medical leave
- JD Hieskel coming along with abatement / demolition project of Platte Valley Grain.
- 3<sup>rd</sup> Street storm line project mostly in.
- Public works recently repaired a small main break.
- Starter electric panel on ballpark lights went out. Getting bids on replacement.
- Update regarding Morgan County development committee.
- Kiowa park phase is getting started.
- Filed claim on the ballfield dugout on and shed for the roof repairs from recent high winds.

Sergeant Jennifer Ferguson provided a report on Wiggins' arrests and police work.

**5. Mayor, Trustees, Committee Reports**

- Paul Larino-starting Christmas committee meeting soon.
- No other Board/Committee Reports

**6. Swearing in of Doug Erickson as an Officer of the Wiggins Police Department.**

- Mayor Leon swore in Officer Doug Erickson

**II. PUBLIC DISCUSSION**

**Cynthia Miller of 472 E FOURTH AVE:** Thanked the Town for the new plaque for Stevie Nester.

**Glen Neal of 105 E Central Ave:** Land Development Code and how to get on the agenda.

**Durwood Darbin of 108 E Corona Ave:** Inquired about Express Bill.

Discussion: Paul stated the town is working with High Plains on a withdrawal system and working on how it will integrate with our current water/sewer reporting system.

**III. APPROVAL OF CONSENT AGENDA**

1. Approval of the Minutes from the August 14, 2019 Meeting.
2. Approval of the accounts payable in the amount of \$67,553.37.

Discussion: Bruce Miller asked questions regarding where the orders of asphalt were going. Paul stated that it was for the completion of the walking trail and 3<sup>rd</sup> Street drainage project.

Motion to approve the Consent Agenda was made by Chris Sandoval, seconded by Jeff Palmer. Roll Call: Chris Sandoval-Y, Charles Ruyle-Y, Jeff Palmer-Y, Bruce Miller -Y, Pat Musgrave-Y, Mayor Mac Leon-Y. Motion approved.

**IV. PUBLIC HEARINGS**

**1. VARIANCE OF THE FENCE REQUIREMENTS AT 218 N JASPER STREET.**

Hope presented the staff report for a variance on 218 N Jasper Avenue.

Questions by the board – where is house situated. Clarification on variance is for height of fence. Applicant was present and answered questions from the Board of Adjustments. Hearing was opened to the public – no response. Discussion by the Board of Adjustments.

Edward Lutz, 218 Jasper Street, would like a privacy fence. Discussion on types of fences that might work. Discussion from the board.

**A. BOA RESOLUTION 02-2019 A RESOLUTION APPROVING A VARIANCE OF THE FENCE REQUIREMENTS FOR THE PROPERTY LOCATED AT LOTS 1 THRU 4, BLOCK 18, ORIGINAL TOWN OF CORONA (NOW WIGGINS), COLORADO, ALSO KNOWN AS 218 N JASPER STREET.**

Motion to approve BOA Resolution 02-2019 A resolution approving a variance of the fence requirements for the property located at lots 1 thru 4, block 18, original town of Corona (now Wiggins), Colorado, also known as 218 N Jasper

Street with conditions 1) the homeowner place address signs on both Pine and Jasper fences and 2) that a large emergency door access was made available off of Jasper, was made by Chris Sandoval seconded by Jeff Palmer. Roll Call: Chris Sandoval-Y, Charles Ruyle-Y, Jeff Palmer-Y, Bruce Miller -Y, Pat Musgrave-Y, Mayor Mac Leon-Y. Motion approved.

## **V. DISCUSSION ITEMS**

### **1. Presentation and discussion of the Town of Wiggins 2018 financial Audit.**

Jim Hinkle of Hinkle & Co. presented the 2018 Audit, the audit shows the town is well. Jim took and replied to questions from the board.

### **2. Review of the Town's 2020 budget to actual.**

Paul presented the budget to actual to the Board.

### **3. Discussion and Direction of the town's water and waste water projects in regards to grants and loans from the USDA and CCWB.**

Update - Central water IGA agreement is going well. Currently discussing operating agreement. Exploring metering our own well and obtaining our own well/pipeline. Exploring going together on a grant.

#### **A. Water tower and potable water project.**

See hand out.

Paul reviewed what each phase would entail for the water.

Clarification made that each phase would come before the board for approval. Current loan with bank of west 2.8 million due in December. Explanation on funding with this project and the Knievel Augmentation. Lengthy discussion on all the aspects of the property and the financial piece of this project.

Motion by Charles Ruyle to proceed with Phase I of the Augmentation Project we have in front of us, seconded by Chris Sandoval. Roll Call; Chris Sandoval-Yes, Charles Ruyle-Yes, Jeff Palmer-No, Bruce Miller-No, Pat Musgrave-No, Mayor Leon-Yes. Tied vote, motion failed.

Paul explained that with the decision made, the board will need to give direction on what needs to be done. We will probably have to break the IGA with Central Water and what they want to do with the land. If we don't have clear direction, we will need to shut down the town to save all the money possible.

Motion to continue with the IGA with Central by Charles Ruyle. Discussion on not breaking the IGA and the amount of money Central Water already has expended on this project. Motion seconded by Jeff Palmer. Discussion on water issues. Roll call; unanimously approved, motion carried.

Paul asked for discussion on the payment of the Knievel Property, he explained the options. Conversation regarding financing, cutting services, not filling

positions, cutting town hall hours. Decision to have another special meeting next week on the 18<sup>th</sup> at 7:00pm.

Paul explained to the Board the Water Tower project has already been approved to move forward.

Motion for the Town Manager to proceed with the water project by Jeff Palmer, seconded by Chris Sandoval. Roll call; unanimously approved, motion carried.

**B. Augmentation Project at Knievel.**

See above discussion

**C. Glassey recharge project.**

See above discussion

**4. Review of Draft IGA with the Wiggins School District.**

Update from Melinda Culley, Town Attorney. She reviewed the terms of the agreement.

Requires the town to refer to school district in regards to building permits. School district is ultimately who decides on land dedication or fees in lieu.

Includes:

- If land is required then deed is required prior to plat.
- Other municipalities sometimes require water fees be brought as well.
- IGA requires school to use land within 10 years or refund to subdivide.
- Certain properties exempt: non-residential, replacement of building, nursing homes, construction of low income housing.
- Board has to provide annual report to Town

**5. Liquor License Renewal-Mariana's.**

See staff report

Motion to approve the renewal of the Liquor License for Mariana's Family Restaurant by Chris Sandoval, seconded by Pat Musgrave. Roll Call; unanimously approved, motion carries.

**6. Discussion on Morgan Strong Concept Planning.**

Paul discussed with board regarding preliminary plans for a new field house for Morgan Strong-Wiggins location. Budget is roughly 5 million to go towards project. Paul has given the committee suggestions on what would be a good fit for Wiggins-making some minor adjustments to gym, weight room area, etc. They need a decision on plan to use as a concept for the ballot. 2<sup>nd</sup> one is one Paul would recommend.

Board recommends plan 2

**VI. RESOLUTIONS AND ORDINANCES**

- 1. RESOLUTION 11-2019: A resolution providing that certain elected and/or appointed officials of the Town of Wiggins shall be deemed not to be "employees" within the meaning of the workers' compensation laws.**

Motion to approve RESOLUTION 11-2019: A resolution providing that certain elected and/or appointed officials of the Town of Wiggins shall be deemed not to be "employees" within the meaning of the workers' compensation laws by Charles Ruyle, seconded by Chris Sandoval. Roll call; unanimously approved, motion carried.

**VII. EXECUTIVE SESSION AT 10:15PM**

- 1. An executive for a conference with the Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) regarding personnel matters**

Motion to enter into an executive for a conference with the Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) regarding personnel matters by Chris Sandoval, seconded by Jeff Palmer. Roll call; unanimously approved, motion carried.

**VIII. ADJOURNMENT:**

- 1. Closing Remarks by Mayor and Adjournment of the Meeting.**

Respectfully submitted by:



Patricia Lentell, Town Clerk

Approved by:



Margarito "Mac" Leon Jr, Mayor

