



TOWN OF WIGGINS
MINUTES
REMOTE REGULAR BOARD MEETING
April 15, 2020 AT 7:30 PM
304 CENTRAL AVENUE
WIGGINS, CO 80654

**MINUTES FROM THE SPECIAL BOARD MEETING HELD ON
APRIL 15, 2020 – (Part 2)**

I. INTRODUCTIONS

1. **Call the Meeting to Order** by Mayor Jeff Palmer at 7:35PM

2. **Pledge of Allegiance**

Roll Call

Bruce Miller ✓

David Herbstman ✓

Brian Flax ✓

Mark Strickland ✓

Jerry Schwindt ✓

Mayor Jeff Palmer ✓

Staff Present:

Tom Acre-Interim Town Manager

Bryanna Yeager-Town Clerk

Hope Becker-Planning and Zoning

3. **Approval of the Agenda**

Approval of the Agenda was motioned by Mark Strickland and seconded by Bruce Miller. Roll Call; unanimously approved, motion carried.

II. REPORTS

1. Interim Town Manager- Tom Acre had questions for the new board asking how they would feel about having a study session between staff and Trustees to be able to ask questions and have open discussions before the regular meetings, not open to the public. The Trustees agreed it would be a good idea.

2. Mayor, Trustee and Committee - Mayor Jeff Palmer received an invite to join the Morgan County Economic Development committee. Bruce Miller said he would be interested in going once in a while.

III. PUBLIC DISCUSSION – NO DISCUSSION

IV. DISCUSSION / ACTION ITEMS

1. Appointment of Mayor Pro-Tem

Mark Strickland made a motion to appoint David Herbstman as Mayor Pro-Tem, seconded by Bruce Miller. Roll Call; unanimously approved, motion carried.

2. Filling of Vacant Trustee Position

Bruce Miller motioned for the vacant position to be filled by the person with next highest votes from the election which was Patricia Musgrave, motion

seconded by Mark Strickland. Roll Call; unanimously approved, motion carried.
Pat Musgrave joined the me

3. Board Committee Assignment –
 - a) Planning & Zoning Commissioners.
Bruce Miller made a motion to appoint Pat Musgrave to the committee. Motion seconded by David Herbstman. Roll Call; unanimously approved, motion carried
 - b) County Economic Development.
 - c) Bryan Flax made a motion to appoint Bruce Miller to the Economic Development board, motion seconded by Pat Musgrave. Roll Call; unanimously approved, motion carried.
4. Appointment of Statutory Officers
 - a) Town Clerk/Treasurer (Bryanna Yeager)
 - b) Town Attorney (Kelly PC)
 - c) Municipal Judge (Kimberly A. Emil)
 - d) Mark Strickland made a motion to re appoint the statutory officers seconded by Bryan Flax. Roll Call; unanimously approved, motion carried.
5. Town Manager Search Committee- We currently have seven applications. The Town will move forward with the application process.
6. Schedule Board of Trustees Budget workshop-Tom Acre wants to schedule a study session board workshop in the next month or so.
7. Schedule CIRSA Board of Trustees Training-Tom Acre wants to set up CIRSA training for the board in June.
8. Schedule Board of Trustee Handbook Review-Tom Acre will get them their handbook.
9. Review of the Town Budget to Actual-Tom Acre presents budget to actual in Board packet. Town Attorney, Melinda remind that the State did issue an order extending sale tax returns.
10. Renewal of “Wiggins Supers” Liquor License - Wiggins Supers got approved by the board to renew their liquor license. Motioned by Pat Musgrave seconded by Mark Strickland. Roll Call; unanimously approved, motion carried.
11. 4th of July Fireworks show-will cost about 13,000 and we are having a tough time finding the budget and finding someone to shoot them off on the 4th of July. Bryan flax said it would be a good idea to take a one-year hiatus.

V. PUBLIC HEARING-SPECIAL USE REVIEW (PUBLIC COMMENT WILL BE TAKEN)

1. Special Use Review Application for JD Heiskell to use 106-108 Central Avenue for agricultural commodities
 - a) Requesting the Board of Trustees continue this Public Hearing to Wednesday, May 13, 2020 at 7pm due to COVID-19

Pat Musgrave made a motion to continue the public hearing for JD Hesikell to Wednesday, May 13, 2020 at 7pm due to COVID-19, seconded made by Jerry Schwindt.

VI. RESOLUTIONS AND ORDINANCES

1. **RESOLUTION 12-2020:** A RESOLUTION AUTHORIZING CHANGES TO THE AUTHORIZED SIGNERS FOR THE TOWN'S BANKING ACCOUNTS

Motion to approve RESOLUTION 12-2020A RESOLUTION AUTHORIZING CHANGES TO THE AUTHORIZED SIGNERS FOR THE TOWNS BANK ACCOUNTS made by mark Strickland, seconded by Bryan Flax. Roll Call; unanimously approved, motion carried

- VII. EXECUTIVE SESSION:** for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S Section 24-6-402(4)(e);-Kiowa Park Filing 3 Subdivision Agreement.

David Herbstman made a motion to go into executive session, seconded by Jerry Schwindt. Roll Call; unanimously approved, motion carried.

VIII. REPORT FROM EXECUTIVE SESSION

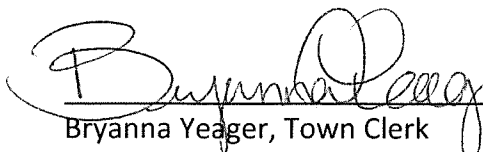
No decisions were made at this time. The Kiowa Park Filing 3 Subdivision Agreement will be on the next regular meeting agenda.

IX. ADJOURNMENT

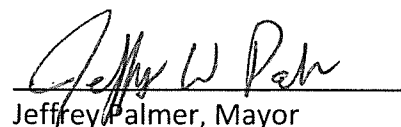
1. Closing Remarks by Mayor and Adjournment of the Meeting at 8:26PM.

Respectfully submitted by:

Approved by:


Bryanna Yeager, Town Clerk




Jeffrey Palmer, Mayor