



TOWN OF WIGGINS
MINUTES
REGULAR BOARD MEETING
APRIL 11, 2018 AT 7:00 P.M.

304 CENTRAL AVENUE
WIGGINS, CO 80654

MINUTES FROM THE MEETING HELD ON APRIL 11, 2018

I. INTRODUCTIONS

1. Call the Meeting to Order AT 7:00PM
2. Pledge of Allegiance
3. Roll Call

Mayor Mac Leon (will be late, arrived at 7:40pm) ✓
Mary Ellen Mercer ✓
Chris Sandoval ✓
Jo-Anne Rohn-Cook ✓
Charles Ruyle ✓
Anna Brooks ✓
Jeff Palmer ✓

Staff Present:

Paul Larino, Town Manager
Pat Lentell, Town Clerk
Jennifer Ferguson, Sergeant Wiggins Police Dept

II. STAFF REPORTS

1. Town Manager Report

Paul updated the board on the snow pack. This year we are in very good shape. So far this year we have used 198 AF, budgeting for 160 AF for this year. We made some changes to our Aug Ponds this spring, we increased the opening and some other changes, it has resulted in being able to put in more water into the Aug Ponds. This year we only had 19 days of free river, we put in 290 AF of water in. Our best day was 24.5 AF. Last year we put in 560 AF of water. We already have 100% of the water we need.

Paul spent the day with the group from UC Denver, they are really looking at how to save water within this project.

Paul wanted to thank all the outgoing members, he express his absolute pleasure working with them. When he came on in 2014 the budget was flat and we didn't have any water. He commended them all on how far the town has come.

2. Town Clerk / Treasurer Report

Pat reported on the Election, we had 507 registered voters in the Town. We prepared 500 ballots and 50 Provisional Ballots. We had 138 ballots used, 2 were spoiled for a total of 136 ballots voted. Of the 50 Provisional ballots, we had 5 used with one disqualified for a total

of 4 voted. We had a total of 140 votes during the election which is 28% of the registered voters. Pat also reported on how the day proceeded, on the judges that helped and how smoothly the counting and verification process went.

Pat also updated the board on the Town's visit from CIRSA. We need to complete more training, that being said, the audit went well.

3. Police Department Report

Jennifer went over the calls for service this year (see hand out).

Jennifer reported on the damage to the F150 due to a chase, it should be ready by Friday. It will then go in for paint. They ordered rifles for the vehicles as well.

4. Public Works Report

PW has been working on roads and sprinklers should be coming on soon. Bryan has been working on spring recreation. We are also working on the 4th of July. Discussion on the Spring Clean-up and taking concrete, the Thomas' have a concrete crusher now, we could see if they could take the concrete and use it.

III. MAYOR, TRUSTEES, AND BOARD REPORTS

1. Trustees Reports

Jo-Anne reported on the Economic Development Meeting in Ft Morgan, they went over their budget.

The Wiggins Stakeholders meet the 3rd Tuesday of every month at 7am here at Town Hall.

June 24th is the all school class reunion.

2. Mayors Reports

No Report

3. Committee Reports

Chris reported on the 4th of July Committee, we hope to get more ideas and volunteers this year. Anna sent thank you notes out to vendors from last year thanking them for their participation. Paul informed the board, as a committee, we did choose a vet. We are also going to honor a "Citizen of the Year".

IV. PUBLIC DISCUSSION

No one came forward

V. APPROVAL OF CONSENT AGENDA

1. Approval of Minutes from the board meeting held on March 28, 2018.
2. Approval of Bills in the amount of \$87,099.03.

Motion to approve the Consent Agenda by Anna Brooks, seconded by Jo-Anne Rohn-Cook. Roll Call; unanimously approved, motion carried.

VI. DISCUSSION AND ACTION ITEMS (ITEMS MAY OR MAY NOT BE VOTED ON)

1. Mayoral recognition of outgoing members of the Board of Trustees.

Mayor Leon presented the current board members that will be leaving the board this evening with a Mayoral Recognition.

2. Oath of Office for the Mayor.

Pat Lentell, Town Clerk, administered the Oath of Office to Margarito “Mac” Leon, Jr.

3. Oath of Office for the Board of Trustees.

Pat Lentell, Town Clerk, administered the Oath of Office to the incoming officers: Chris Sandoval, Jeff Palmer, Brian Becker, Bruce Miller, and Patricia Musgrave.

4. Appointment of Mayor Pro tem.

Chris Sandoval nominated Charles Ruyle for the position of Mayor Pro-Tem, no other nominations were received.

Motion to appoint Charles Ruyle as the new Mayor Pro-Tem by Chris Sandoval, seconded by Bruce Miller. Roll Call; unanimously approved, motion carried.

5. Appointment of officers:

- a. **Pat Lentell – Town Clerk and Treasurer**
- b. **Light Kelley PC as Town Attorney**
- c. **Kimberly A. Emil as Municipal Judge**

Paul explained to the board according to State Statute, these positions must be reappointed after a new board is seated.

Motion to appoint Pat Lentell as the Town Clerk/Treasurer, Light Kelley PC as the Town Attorney, and Kimberly A. Emil as the Municipal Judge by Charles Ruyle, seconded by Chris Sandoval. Roll Call; unanimously approved, motion carried.

6. Board of Trustees Training – CIRSA Public Officials Liability Videos.

7. Board of Trustees Review of BOT handbook.

Paul went over the Board of Trustees with the new board and asked them to review the documents.

8. Review of the Town Budget to Actual.

Paul reviewed the budget to actual

Motion to enter into Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e); – Legal matters, strategic planning, and contract negotiations by Chris Sandoval, seconded by Charles Ruyle. Unanimously approved, motion carried.

- VII. Executive Session** for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e); – Legal matters, strategic planning, and contract negotiations.

Members Present at Executive Session:

Paul Larino, Town Manager

Bruce Miller, Trustee

Brian Becker, Trustee

Charles Ruyle, Trustee

Chris Sandoval, Trustee

Jeff Palmer, Trustee

Pat Musgrave, Trustee

Presiding Officer: Mayor Mac Leon

VIII. Adjournment

1. Closing Remarks by Mayor and Adjournment of the Meeting at 10:30PM.

Respectfully submitted by:



Patricia Lentell, Town Clerk

Approved by:



Margarito "Mac" Leon, Jr., Mayor