



MINUTES OF MEETING

TOWN OF WIGGINS BOARD OF TRUSTEES REGULAR MEETING

August 26, 2020 at 7:00 p.m.
Via Zoom Videoconference

CALL TO ORDER & ROLL CALL

A special meeting of the Town Board of Trustees for the Town of Wiggins, Colorado was held on Wednesday, August 26, 2020 via videoconferencing. Mayor Pro-Tem David Herbstman called the meeting to order at 7:00 p.m. and the following Trustees answered roll call: Bruce Miller, Brian Flax, Mark Strickland, Pat Musgrave, and Jerry Schwindt. Mayor Jeff Palmer was absent (excused). Staff present via videoconferencing were: Tom Acre, Interim Town Manager, Chief Craig Miller, and Planning & Zoning Administrator Hope Becker.

APPROVAL OF AGENDA

The agenda was approved as presented.

APPROVAL OF CONSENT AGENDA

Trustee Musgrave stated her concerns regarding the increase in Lenard Rice expenses. Interim Manager Acre responded that the increase in expenses were due to water change court case and the information Lenard Rice have had to provide to Fort Morgan Reservoir and to the State. Acre stated he would speak to Lenard Rice and Petroc to receive an estimate on how much more work would be needed. Lenard Rice is also working with staff in monitoring water.

Motion was made by Trustee Pat Musgrave to approve the Consent Agenda. Motion was seconded by Trustee Jerry Schwindt. Roll call: Unanimously approved.

REPORTS

Interim Manager Acre reported that he had been working with CIRSA and the town's insurance renewals. He provided some good news that the health insurance with CEBT may only be a 5 or 6% increase. He will be working with staff in upcoming days to further complete the town's audit. He stated that he would be attending the virtual CML conference this week. He had been working with Stan and Hope regarding right of way permits. He had been working with the Stan and the school regarding school safety. Acre had also been working with Superintendent Kerr regarding sports programs and the IGA with the school.



David Herbstman inquired if some signage had come in. Interim Manager Acre confirmed some signs have arrived and Stan had posted a few of them. All attempts were made to keep signage uniform and the school worked with the Town on the project.

Chief Miller reported that the first day of school pictures slowed things up in the drop off zones. The next day (Friday) was better. The afternoon pickups presented blocked intersections and pickup zones by several cars on Friday. This presented a hazard for emergency vehicle access. A sign was posted for afternoons disallowing left-hand turns from Main Street to Tiger Way. Officer Erickson reported this seemed to alleviate a lot of the traffic congestion.

Interim Manager Acre reported details regarding who established the path from Kiowa Park to the school. The Thomas' (owners of The Farm Subdivision) cut in the path. Stan had some poor-quality crushed asphalt that was previously donated to the town by a CDOT project and was being stored for any future project. It is being used with the Town's roller in hopes of creating a safer and sturdier alternative for walking students from Kiowa Park to the school. The roller experienced some maintenance issues and Stan will attempt to repair it. There is some money being spent in the form of staff time. The school and the town may have COVID funds to potentially pay for the staff hours.

Interim Manager Acre provided a report that he is in continued discussions with Roberts81 regarding the establishment of a hotel. He is working on a REDI (Rural Economic Development Initiative) grant that would be approximately \$150,000.00. The grant would be purely matched by Roberts81. There would be some town's funds required for staff to administer the grant. Mayor Pro-Tem asked about infrastructure in Roberts81. Interim Manager Acre confirmed that it would be water, sewer, and roads with a couple of entrances to help spur interest for additional commercial in Roberts81. Trustee Miller inquired if the current water pipe was capable of handling commercial in the Roberts81 area. Interim Manager Acre confirmed the current water pipe was capable. He indicated that the town would need to upgrade the system but it would not need to be done until later in the project and it may be done by going to DOLA. Jerry, of Roberts81, had been inquiring about propane as source of energy verses natural gas. Interim Manager Acre explained that the town's Land Development Code did not allow for the use of propane as a utility and the town would not benefit from franchise fees with the use of propane. It would benefit the town if the development continued to use natural gas.

Financials – Budget to Actual

Interim Manager Acre apologized that the town was not able to get this report to the Board of Trustees this month. Loraine had been behind but was assured Interim Manger Acre the budget to actual would be provided to the Trustees by the end of the next month. The audit is also behind schedule but is progressing quickly. It should be completed by the end



of the month. Lorain had been set back due to staffing changes, training, and readjusting GL codes in the town's budget system. Interim Manager Acre stated he had seen a draft of the audit and so far, it was looking decent.

REPORTS

Trustee Bruce Miller stated he went to the Morgan County Economic Development Committee that morning. The county received \$2.5 million grant money to be divided amongst the towns. It should all be COVID related and would be divided by town population. The county was predicting another 1.5 years of COVID restrictions. Interim Manager Acre stated he would touch base with County Economic Development representative, Kristen.

Trustee Mark Strickland brought up a Fort Morgan Times article regarding homecoming fireworks to be moved to a track meet. Hope Becker provided clarification regarding the article. The Town had been working with the Business Alliance Group, area businesses and the school to create a homecoming firework show. The planned Homecoming Festival and BBQ plans had been altered due to COVID-19. The school is providing minor homecoming fun for the students; highlighting cross-country since it is the only sport currently scheduled. The staff has worked out plans with the area businesses to raise funds for a small fireworks show. The plan is to shoot them off on October 2nd after the schools small student bonfire. Community members are invited to do a tailgate get together in the school parking lot to enjoy the firework show.

PUBLIC COMMENTS

There were no attendees present on the ZOOM meeting. Mayor Pro-Tem chose to move on with the meeting.

CONSIDERATION OF RESOLUTION NO. 25-2020

APPROVING INITIAL PURCHASE OF SOFTWARE IMPLEMENTATION OF TOWN GIS MAPPING SYSTEM FOR WATER AND WASTEWATER SYSTEMS AND PUBLIC WORKS.

Interim Manager Acre explained that if we needed more software capabilities then the town can add on to the this software. Trustee Miller asked if there was money in the budget for the software. Interim Manager Acre confirmed that there was funding available from multiple departments. Water and sewer will use it the most but even public works and the police department may utilize it as well.

Motion was made to approve Resolution 29-2020 by Pat Musgrave and seconded by Mark Strickland. Roll call: Unanimously approved.



CONSIDERATION OF RESOLUTION NO. 30-2020

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE INTERGOVERNMENTAL AGREEMENT FUNDING THE MORGAN COUNTY COMMUNICATIONS CENTER AND OTHER COOPERATIVE LAW ENFORCEMENT FUNCTIONS.

Chief Miller indicated that the Wiggins Police Department utilized the Morgan County systems for dispatch and records management. The Wiggins PD has had access to all of Morgan County's records. This agreement has been in effect for many years and the approval of this resolution would continue the agreement with Morgan County. The resolution may also allow Wiggins to benefit from future technology upgrades.

Motion was made to approve Resolution 30-2020 by Pat Musgrave and seconded by Jerry Scwindt. Roll Call: Unanimously approved.

CONSIDERATION OF RESOLUTION NO. 31-2020

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE EASEMENT AGREEMENT WITH MORGAN CLERK AND RECORDER ALLOWING THE PLACEMENT OF A DROP BALLOT BOX AT WIGGINS TOWN HALL.

Interim Manager Acre had been in conversations with Morgan County Clerk & Recording regarding the placement of additional ballot boxes for the upcoming elections. The county would be receiving these additional boxes with a grant from the state. The placement of the box in Wiggins would allow residents to drop off voting ballots in Wiggins verses traveling to Fort Morgan. The placement of the ballot box may also be utilized for local elections in the future. The box placement will be in front of town hall just west of the front doors.

Motion was made to approve Resolution 31-2020 by Pat Musgrave and seconded by Bryan Flax. Roll call: Unanimously approved

ADJOURN

Interim Manager Acre provided additional comments indicating that there were additional stats and call lists from the Police Department added to the Trustee packets. This information is for the months of June and July and may give the Trustees additional insight on the benefits of additional officers on staff.

Interim Manager Acre appointed Chief Craig Miller as the acting town manager while Acre is going through surgery in the next week.



Mayor Pro-Tem David Herbstman adjourned the meeting at 7:56PM.

Respectfully submitted by:

A handwritten signature in blue ink that reads "Tom Acre". The signature is written in a cursive style with a long horizontal stroke at the end.

Tom Acre, Interim Town Clerk