



TOWN OF WIGGINS  
MINUTES  
REGULAR BOARD MEETING  
09/12/2018 AT 7:00 P.M.  
304 CENTRAL AVENUE  
WIGGINS, CO 80654

## MINUTES FROM THE BOARD MEETING HELD ON SEPTEMBER 12, 2018

### I. INTRODUCTIONS

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Roll Call

Mayor Mac Leon ✓  
Chris Sandoval ✓  
Jeff Palmer ✓  
Brian Becker ✓  
Bruce Miller ✓  
Pat Musgrave ✓

#### Staff Present:

Paul Larino, Town Manager  
Pat Lentell, Town Clerk

### 4. Comments from Town Manager

Paul explained we have a condensed agenda today for workshops.

We did get some concrete work done at town hall and at Teets Field. CML District meeting will be held on October 4th in Wray at 4pm. He will have to know by Friday to register everyone.

Trent Kerr contacted Paul, we are set up for a meeting with their board on Wednesday October 17th for a workshop with the School Board. Everyone agreed on the date.

Discussion on the dirt at the Kiowa Park entrance. Paul explained we are going to build it up, put in some larger pipe in then bring in boulders to help with the landscaping.

Discussion regarding weeds at the park. Paul explained we no longer have any seasonal help to the weeds. There is a puncture-vine weevil we could get to help keep the goat heads down. Paul will get some more spray for the weeds but it may be too late for this season.

### II. PUBLIC DISCUSSION

The Public Discussion portion of the meeting was open at 7:11pm.  
No one came forward, Public Discussion was closed at 7:12pm.

### III. APPROVAL OF CONSENT AGENDA

1. **Approval of the Minutes from the August 22, 2018 Meeting**
2. **Approval of the accounts payable in the amount of \$ 72,482.62**

Discussion on the concrete and the reason it was in two categories. Question on payment to Larimer County. Question on the Police Department vehicle. Once we get it, they will take it directly to graphic design and then the radio.

Paul informed the board we ran another Budget to Actual, we are already at 100% of the budget for revenues and 70% for expenses.

Motion to approve the Consent Agenda by Brian Becker, seconded by Bruce Miller. Roll Call; unanimously approved, motion carried.

Pat Musgrave requested to have an item put on the agenda for the next meeting. She would like to have some options for the water expenses. Discussion regarding what kind of options. Pat would like to bring in Andy Rowell to discuss other options on the cost of water to help those that are on fixed income. Paul explained Mr. Rowell is part of one of our water cases. Our attorney feels it might get us into some discussion we should not make any decisions on. Pat spoke with our attorney Melinda on Monday. Andy will only be here to help the town understand how we can get the water cheaper. Our attorney would like us to take a vote.

Discussion on having the presenter sign a form to not talk about the water case. The majority of the board did not feel this would be necessary.

Motion to add a water presentation by Andy Rowell to the next agenda by Pat Musgrave, seconded by Jeff Palmer. Roll Call; Chris Sandoval-yes, Charles Ruyle-yes, Jeff Palmer-yes, Brian Becker-yes, Bruce Miller-yes, Pat Musgrave-yes, Mayor Mac Leon-no. Motion passed by majority vote.

Motion to go into Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e); – Legal matters, strategic planning, and contract negotiations for water court cases, Knievel Farms, and water agreements and Personnel Matters for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(f); – Employee Matters Related to 2019 Budget and Performance Reviews by Brian Becker, seconded by Chris Sandoval. Roll Call; unanimously passed, motion carried.

Discussion on time limit for the presentation. Mayor Leon stated due to the length of the next couple of meetings we will allow him 30 minutes for his presentation at the BOT Meeting scheduled for September 26<sup>th</sup>.

Executive Session began at 7:30pm. Executive Session ended at 10:17pm.

#### IV. EXECUTIVE SESSION (Workshop)

1. Executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e); – Legal matters, strategic planning, and contract negotiations for water court cases, Knievel Farms, and water agreements.
2. Executive Session - Personnel Matters for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(f); – Employee Matters Related to 2019 Budget and Performance Reviews.

#### V. REPORTS FROM EXECUTIVE SESSION

##### Participants in the Executive Session were:

Paul Larino, Town Manager  
Bruce Miller, Trustee  
Brian Becker, Trustee  
Charles Ruyle, Trustee  
Chris Sandoval, Trustee  
Jeff Palmer, Trustee  
Pat Musgrave, Trustee  
Presiding Officer, Mayor Mac Leon

##### 1. Reports from the Executive Session.

Paul reported there are several motions that will need to be made coming out of the Executive Session. The first will be salaries.

Motion to increase employees' salaries by 3% by Brian Becker, seconded by Chris Sandoval. Roll Call; Chris Sandoval-yes, Charles Ruyle-yes, Jeff Palmer-no, Brian Becker-yes, Bruce Miller-yes, Pat Musgrave-yes, Mayor Mac Leon-yes. Motion passed by majority vote.

Paul reported the second is regarding waving fees on a water bill. Discussion on allowing the Town Manager to negotiate the fees.

Motion to allow the Town Manager to negotiate fees on a water bill dispute by Charles Ruyle, seconded by Jeff Palmer. Roll call; unanimously approved, motion carried.

Paul asked for clarification on installing a handicapped ramp on Main Street and taking care of water issues. The board unanimously agreed.

Paul asked the board if they were interested in working an agreement to allow Central Water to use our excess water in exchange for water in the future for the town to sell. It would be about \$40-\$50 an acre foot.

Motion to allow the Town Manager to negotiate the Water Agreement with Central Water District on the excess water that we have in the Town by Charles Ruyle, seconded by Chris Sandoval. Roll Call; unanimously approved, motion carried.

Discussion on salaries and making sure the seasonal employees raises will take them to minimum wage in 2019.

Paul informed the Board, if you haven't noticed there are a lot of kids walking, running and bike riding down Main to P. He would like to raise up the shoulder of the road to make a 6-8 foot path for safety. We have quite a bit of recycled asphalt that we could use for the project. It won't cost anything, just time to get it done.

Jeff reported that someone came to his door, he's a former Police Chief, and dropped off a resume for a Police Chief position. Paul informed the board we currently do not have the position in the budget. At some future point if the board chooses to add the position they can do a budget amendment. The Police Chief is an appointed position.

Mayor Mac Leon addressed the board, he asked that in the future when things become heated that they respect each other and give each other a chance to speak. He apologized to Paul for cutting him off and stated that would not happen again.

**VI. ADJOURNMENT:**

Closing Remarks by Mayor and Adjournment of the Meeting at 10:40pm.

**RESPECTFULLY SUBMITTED BY:**

**APPROVED BY:**



Patricia Lentell, Town Clerk



Mayor Margarito "Mac" Leon