



MINUTES OF MEETING

TOWN OF WIGGINS BOARD OF TRUSTEES REGULAR MEETING

September 23, 2020 at 7:00 p.m.

In Board Room & Via Zoom Videoconference

CALL TO ORDER & ROLL CALL

A regular meeting of the Town Board of Trustees for the Town of Wiggins, Colorado was held on Wednesday, September 23, 2020 in the Town Hall board room. Mayor Jeffrey Palmer called the meeting to order at 7:06 p.m. and the following Trustees answered roll call: Bruce Miller, David Herbstman, Brian Flax, Jerry Schwindt, Mark Strickland, Pat Musgrave, and Mayor Jeff Palmer. Staff present in the board room: Planning & Zoning Administrator, Hope Becker. Staff present via videoconferencing were: Chief Craig Miller. Town Attorney, Melinda Culley, was also present via videoconferencing.

APPROVAL OF AGENDA

Motion was made by Trustee David Herbstman to remove the Executive Session and add Resolution 33-2020-a resolution approving a final plat for the Kiowa Park Subdivision Filing No. 4. Motion was seconded by Trustee Bruce Miller. Roll Call: Unanimously approved.

APPROVAL OF CONSENT AGENDA

Trustees brought up concerns regarding various charges with the budget.

Motion was made by Trustee Mark Strickland to approve the Consent Agenda with exception to All-Time Sports and Wolf Waste. Motion was seconded by Trustee David Herbstman. Roll call: Unanimously approved.

REPORTS

Trustee Bruce Miller provided an update from the Morgan County Economic Development meetings.

Trustee Pat Musgrave requested to have the animal ordinance placed on the agenda to be amended.

Trustee Mark Strickland brought up concerns regarding trailers throughout town and how they are being stored.

Mayor Jeffrey Palmer brought up concerns regarding Town clean up day and questioned if and when a town clean up day would be scheduled.



PUBLIC COMMENTS

There were attendees present but no one had comments. Mayor closed the public comment portion of the meeting.

PUBLIC HEARING – PLAT AND PD AMENDMENT

Hope Becker, Planning & Zoning Administrator, presented information regarding a replat and Planned Development amendment for the Kiowa Park Subdivision. The replat and PD amendment is to change 32 duplex lots to single family lots. The PD amendment is to update the PD to reflect the new minimum lot size and update the dates in various locations on the PD.

Jay Stoner and Mark Foster were present to represent the interest of Kiowa Park Subdivision. The Trustees presented questions to staff and the applicants.

Mayor Jeffrey Palmer opened the public hearing for public comment. No one was present to provide comment or concerns. The Mayor closed the public comment portion of the hearing.

Motion was made to approve Ordinance 03-2020 by Trustee David Herbstman and seconded by Trustee Pat Musgrave. Roll call: Bruce Miller, Yes; David Herbstman, Yes; Bryan Flax, Abstained; Jerry Schwindt, Yes; Mark Strickland, Yes; Pat Musgrave, Yes; and Mayor Jeffrey Palmer, Yes. Motion carried.

PUBLIC HEARING – SPECIAL USE REVIEW

Hope Becker, Planning & Zoning Administrator, presented information regarding a special use review. The applicant is a contractor for the Colorado Department of Transportation (CDOT) to construct a fiber optics communications building located next to the maintenance building at the rest area located at 5113 Hwy 6, near Stubs Gas & Oil. The property is currently zoned Conservation and does not address the construction of this type of building.

Representatives for the applicant were not present.

Mayor Jeffrey Palmer opened the public hearing for public comment. No one was present to provide comment or concerns. The Mayor closed the public comment portion of the hearing.

Motion was made to approve Resolution 32-2020- A RESOLUTION APPROVING OF A SPECIAL REVIEW USE APPLICATION FOR THE CONSTRUCTION OF A COMMUNICATIONS BUILDING TO HOUSE FIBER OPTIC EQUIPMENT FOR COLORADO DEPARTMENT OF



TRANSPORTATION CAMERAS AT 5113 HWY 6 NEAR THE RESTSTOP AREA by Trustee Mark Strickland. Motion was seconded by Trustee Bruce Miller. Roll call: Unanimously approved.

APPROVAL OF TOWN MANAGER CONTRACT

Mayor Jeffrey Palmer opened the table for Trustees to discuss the details of the Town Manager contract for Interim Town Manager Tom Acre to be the Town Manager. Melinda was asked to go over the details of the contract for review. The Trustees discussed various details of the contract.

Motion was made to approve the Town Manager's contract by Trustee Mark Strickland and seconded by Trustee Jerry Schwindt. Roll Call: Unanimously approved.

Motion was made to approve a retirement match of 6% for the Town Manager contract by Trustee David Herbstman; seconded by Trustee Bryan Flax. Roll Call: Unanimously approved.

ADJOURNMENT

Mayor Jeffrey Palmer received no further comments or concern from the Trustees.

Mayor Jeffrey Palmer adjourned the meeting at 8:21PM.

Respectfully submitted by:

Tom Acre, Interim Town Clerk