

Posted on October 7,2020 at: _____



**TOWN OF WIGGINS
SPECIAL BOARD MEETING
AGENDA**

October 08, 2020 AT 7:00 P.M.

**304 CENTRAL AVENUE
WIGGINS, CO 80654**

**NOTE: MEETING WILL BE HELD VIA ZOOM
GO TO wigginsco.com FOR THE LINK**

SPECIAL MEETING AGENDA

I. INTRODUCTIONS

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

II. CONSIDERATION OF RESOLUTION NO. 34-20 – A Resolution in Support of and Authorizing the Town Manager to Apply for an Energy and Mineral Impact Assistance Grant from the Colorado Department of Local Affairs for Sanitary Sewer Pipeline Improvements.

1. Resolution No. 34-20

III. CONSIDERATION OF RESOLUTION NO. 35-20 –A Resolution the Town Manager to Purchase Two Police Vehicles and Make the Necessary Modifications to Make the Vehicles Operational for the Town

1. Resolution No. 35-20

IV. EXECUTIVE SESSION

1. Executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e) – (1) regarding the proposed incentive for a hotel on the Roberts 81 development.

V. Report from Executive Session (for Discussion, Direction and/or Action)

VI. ADJOURNEMENT

Posted on October 7,2020 at: _____

1. Closing Remarks by Mayor and Adjournment of Meeting



STAFF SUMMARY
Board of Trustees Special Meeting

October 8, 2020

DATE: October 6, 2020

AGENDA ITEM NUMBER: 2

TOPIC: Resolution No. 34-2020 Approving DOLA Energy and Mineral Impact Assistance Grant Application

STAFF MEMBER RESPONSIBLE: Tom Acre, Town Manager

BACKGROUND

A section of the main (only) sanitary line under the BNSF Railroad that conveys sewage from the southern portion of town to wastewater treatment facility is compromised. Video camera investigation performed on the line indicated blockage by nodules suggesting corrosion of the line. The line reportedly does not have a liner and is undersized for any future development in the southern portion of the town.

The Board of Trustees at their March 11, 2020 regular meeting approved Resolution No.09-2020 A Resolution Supporting and Authorizing Town Staff to Apply for an Energy and Mineral Impact Assistant Grant from the Colorado Department of Local Affairs for Wastewater System Improvements.

Staff did not apply for the grant during the spring cycle for numerous reasons, including needing approval from the BNSF, a permit from BNSF, complete engineering design and having a clear understanding of the project costs

SUMMARY

Staff now has the approval from BNSF for the project, has completed the permitting process and is finalizing the insurance requirements with BNSF and their agent. Staff has a clear understanding of the project costs, engineering is complete. Staff has applied for the grant, requesting approximately 50% of the project cost from DOLA. If awarded the full amount of the request \$165,800, the town match would be \$165,930. A requirement of the grant application is to have local government approval to apply for the grant. Even though the Board previously approved applying for the grant, a resolution supporting this grant is appropriate.

FISCAL IMPACT

Adoption of this resolution will impact the 2021 budget by the potential amount of \$165,930 depending on what is awarded. This amount will be budgeted in the Sewer Enterprise Fund.

APPLICABILITY TO TOWN OBJECTS AND GOALS TO PROVIDE SERVICES

Providing a reliable sanitary sewer system is one of the Boards higher priorities. Applying for this grant to repair section of the sanitary sewer system meets this goal.

OPTIONS AVAILABLE TO TOWN TRUSTEES

The Board of Trustees could adopt this Resolution as presented, request an amendment, or not adopt the Resolution. If the Resolution is not approved, staff will withdraw the grant application.

MOTION FOR APPROVAL

I make a motion to adopt Resolution 34-2020 – A RESOLUTION IN SUPPORT OF AND AUTHORIZING THE TOWN MANAGER TO APPLY FOR AN ENERGY AND MINERAL IMPACT ASSISTANCE GRANT FROM THE COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR SANITARY SEWER PIPELINE IMPROVEMENTS

ACTION REQUESTED

MOTION, SECOND, ROLL-CALL VOTE

(Resolutions require affirmative votes from the majority of Trustees present)

RESOLUTION NO. 34-20

A RESOLUTION IN SUPPORT OF AND AUTHORIZING THE TOWN MANAGER TO APPLY FOR AN ENERGY AND MINERAL IMPACT ASSISTANCE GRANT FROM THE COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR SANITARY SEWER PIPELINE IMPROVEMENTS

WHEREAS, the Town of Wiggins desires to apply for an Energy and Mineral Impact Assistance grant for the replacement of a sanitary sewer pipeline under the BNSF railroad; and

WHEREAS, the Board of Trustees, by this resolution desires to authorize the Town Manager to apply for said grant and desires to express its strong support for such grant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO:

Section 1. The Board of Trustees hereby authorizes the Town Manager to apply for an Energy and Mineral Impact Assistance grant from the Colorado Department of Local Affairs for the replacement of a sanitary sewer pipeline. Further, the Board of Trustees strongly supports such grant application.

Section 2. The Mayor, Town Manager, Town Clerk and Town staff are further authorized to do all things necessary on behalf of the Town to perform the obligations of the Town related to such grant application.

Section 3. This Resolution shall be in full force and effect from and after the date of its passage and approval.

INTRODUCED, ADOPTED AND RESOLVED THIS 8th DAY OF OCTOBER 2020.

TOWN OF WIGGINS, COLORADO

Jeffrey Palmer, Mayor

ATTEST:

Tom Acre, Interim Town Clerk



STAFF SUMMARY
Board of Trustees Special Meeting

October 8, 2020

DATE: October 2, 2020

AGENDA ITEM NUMBER: 3

TOPIC: Resolution No. 35-2020 Purchase of Police Vehicles

STAFF MEMBER RESPONSIBLE: Craig Miller, Chief of Police

BACKGROUND

The Police Department's Dodge Charger has experienced a number of mechanical problems as of late. The most recent problem calls for the replacement of the vehicle's computer which, due to the age and mileage of the vehicle, is not a fiscally responsible undertaking. Officer Jupp and Chief Miller have been in contact with several law enforcement agencies statewide and have found two vehicles of interest. Eagle County has a 2016 Chevrolet Tahoe with 120,000 miles that is fully equipped with a radar, transport cage, emergency lights, radio, and computer. The town of Lochbuie has a 2007 Ford Crown Victoria with 75,000 miles that is equipped with emergency lighting and a prisoner transport cage.

SUMMARY

The purchase of two vehicles benefits the Town of Wiggins and the Wiggins Police Department by providing some flexibility for when one of the other vehicles needs repairs or if another part or full time police officer position is budgeted for in the future. Additionally, finding two vehicles equipped as mentioned is a bonus as outfitting police vehicles is a problem statewide due to supply chain issues.

FISCAL IMPACT

Adoption of this resolution will impact the Police Department budget by \$10,500 in 2020. The current amount remaining in our budget for new equipment is \$18,278.. We will experience a one-time savings of approximately \$3000 in the auto maintenance budget by not repairing the Dodge Charger, not including future unknown issues.

APPLICABILITY TO TOWN OBJECTS AND GOALS TO PROVIDE SERVICES

Having mechanically sound vehicles is important for the police department to provide proactive public safety services for its residents, businesses, and visitors thus meeting the Town goals of providing a safe community.

OPTIONS AVAILABLE TO TOWN TRUSTEES

The Board of Trustees could adopt this Resolution as presented, request an amendment, or not adopt the Resolution.

MOTION FOR APPROVAL

I make a motion to adopt Resolution 35-2020 – A RESOLUTION AUTHORIZING THE TOWN MANAGER TO PURCHASE TWO POLICE VEHICLES AND MAKE THE NECESSARY MODIFICATIONS NECESSARY TO MAKE THE VEHILCES FULLY OPERATIONAL FOR THE TOWN

ACTION REQUESTED

MOTION, SECOND, ROLL-CALL VOTE

(Resolutions require affirmative votes from the majority of Trustees present)

RESOLUTION 35-2020

A RESOLUTION AUTHORIZING THE TOWN MANAGER TO PURCHASE TWO POLICE VEHICLES AND MAKE THE NECESSARY MODIFICATIONS NECESSARY TO MAKE THE VEHICLES FULLY OPERATIONAL FOR THE TOWN

WHEREAS, the Town of Wiggins (“Town”) through its Police Department provides for the safety of its residents, businesses and the public who travel through the Town; and,

WHEREAS, police vehicles are one important tool used by the Police Department to provide for public safety and to enforce the laws of the Town; and,

WHEREAS, the town currently is without a vehicle due to the vehicle’s interoperability and the cost to repair is greater than the vehicles worth; and,

WHEREAS, the town has located two used police vehicles that are adequate for the Police Department’s needs; and,

WHEREAS, the Board of Trustees have budgeted money for such capital outlay in the General Fund for the Police Department.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WIGGINS, COLORADO:

Section 1. The Board of Trustees hereby authorizes the Town Manager or his designee to purchase two police vehicles.

- 2016 Chevrolet Tahoe from Eagle County SO - \$10,000
- 2007 Ford Crown Victoria from Lochbuie PD - \$500

Section 2. The Town Manager and Town Clerk are hereby authorized to execute and deliver all documents and monies in accordance with this resolution.

INTRODUCED, ADOPTED AND RESOLVED THIS 8th DAY OF OCTOBER 2020.

TOWN OF WIGGINS, COLORADO

Jeffrey Palmer, Mayor

ATTEST:

Tom Acre, Interim Town Clerk