

Posted on August 9, 2021 at: \_\_\_\_\_



**TOWN OF WIGGINS  
WORK SESSION AGENDA**

**August 11, 2021 at 7:00 P.M.**

**304 CENTRAL AVENUE  
WIGGINS, CO 80654**

***NOTE: THE PUBLIC IS HIGHLY ENCOURAGED TO ATTEND THE MEETING  
VIA ZOOM DUE TO LIMITED SEATING CAPACITY***

***GO TO FOLLOWING SITE <https://us06web.zoom.us/j/88202736268> FOR THE MEETING LINK***

**MEETING AGENDA**

<b><u>AGENDA TOPIC</u></b>	<b><u>ESTIMATED TIME</u></b>
1. Discussion Regarding Capital Improvement Projects Planning Priorities, and Funding	60 minutes
2. Other Items/Updates	15 minutes
3. Future Agenda Topics	5 minutes

*The Board of Trustees may adjourn for a brief Special Meeting after the Work Session.*



**STAFF SUMMARY**  
**Board of Trustees Work Session**

**July 14, 2021**

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**DATE:** August 6, 2021

**AGENDA ITEM NUMBER:** 1

**TOPIC:** Capital Projects Planning, Priorities and Funding Discussion

**STAFF MEMBER RESPONSIBLE:** Tom Acre, Town Manager

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**BACKGROUND:**

At the July 28, 2021 Board of Trustees meeting, several Trustees brought up ideas for capital projects. Discussion during the meeting also included mention of the Sales Tax Capital Improvements Fund, the amount in the fund and potential use of those funds.

**SUMMARY:**

With 2020 Audit being recently completed, staff is starting the 2022 Budget process. One component of the budget is the Sales Tax Capital Improvement Fund. In the 2021 budget \$85,000 from this fund is planned for expenditure for the BNSF Sewer Line replacement. Staff estimates that there will potentially be a fund balance of approximately \$400,000 by the end of 2021 in this fund. Staff seeks the Board of Trustees input on future Capital Improvement Projects planning and priorities for the long term, mid-term and near term.

**FISCAL IMPACT:**

This is a general discussion with no direct impact to the Town's adopted 2021 budget. The input will have impact on future budgets.

**APPLICABILITY TO TOWN OBJECTIVES AND GOALS TO PROVIDE SERVICES:**

Holding budget discussions as the next year's budget is being prepared provides transparency in budgeting to the citizens. Being good stewards of the Town's finances is a primary objective and goal of the administration.

**QUESTIONS/INFORMATION REQUESTED FROM THE BOARD OF TRUSTEES:**

- What priorities for future Sales Tax Capital Improvement Projects does the Board have?
- What is long term, mid-term and near term?

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## TOWN OF WIGGINS

### BOARD of TRUSTEES SPECIAL MEETING

August 11, 2021 at 8:00 P.M.  
*(Following Work Session)*

304 CENTRAL AVENUE  
WIGGINS, CO 80654

***NOTE: THE PUBLIC IS HIGHLY ENCOURAGED TO ATTEND THE MEETING VIA  
ZOOM DUE TO LIMITED SEATING CAPACITY***

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## SPECIAL MEETING AGENDA

### I. INTRODUCTIONS

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

### II. EXECUTIVE SESSION

1. To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a)- regarding potential sale and transfer/trade of Town owned land.
2. For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees – Police Department Salary Matter

### III. REPORT FROM EXECUTIVE SESSION

### IV. ADJOURNMENT

1. Closing Remarks by Mayor and Adjournment of Meeting